

To: Darwin, Henry[darwin.henry@epa.gov]
From: Leopold, Matt
Sent: Fri 1/19/2018 2:37:13 PM
Subject: RE: FOIA Lean Event

Discussing internally today. Will get back with you.

From: Darwin, Henry
Sent: Friday, January 19, 2018 8:47 AM
To: Leopold, Matt <Leopold.Matt@epa.gov>
Subject: RE: FOIA Lean Event

Thank you Matt, and yes, that has been one of the reasons for the possible delay. My limited experience so far at EPA is that these types of moves can take months longer than anticipated (it's happened to me twice since I have been here – one is still in the works after 4 months of delay). Since the people actually doing the work won't change, I would suggest that we move forward with the event since the most important participants are those who do the actual work.

Henry

From: Leopold, Matt
Sent: Thursday, January 18, 2018 8:26 PM
To: Darwin, Henry <darwin.henry@epa.gov>
Subject: RE: FOIA Lean Event

One thought... the FOIA office is coming over to OGC and they might want to wait until that is functional. We could have to address that issue again, once we are organized, but we don't want to hold that up.

From: Darwin, Henry
Sent: Thursday, January 18, 2018 2:13 PM
To: Leopold, Matt <Leopold.Matt@epa.gov>
Subject: FOIA Lean Event

Matt:

I think it's important that you be aware of my growing concern regarding the FOIA process improvement event scheduled for the week of February 5 (OGC was given two options, the week of January 22, and the week of February 5). This is an event that I designed, arranged, and am funding out of my limited budget. Several staff who are directly involved in the FOIA process merely need to be present and engaged. As you can probably imagine, there is an urgent need for EPA to develop a standardized and streamlined process for responding to the growing number of FOIA requests.

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

Please let me know if there's anything I can do to help.

Thanks

Henry

Henry Darwin

Environmental Protection Agency

Assistant Deputy Administrator and Chief of Operations

202-564-2063 office

Ex. 6 - Personal Privacy cell